

# **Distribution of WAN Connectivity Charges for Collocated Sites**

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**A co-located site is defined as...** multiple State agencies who share Wide Area Network (WAN) and Local Area Network (LAN) connectivity infrastructure.

During FY14 and FY15, SummitNet WAN circuits the charge for all remote WAN connections will be billed as a direct pass through to the customer based on the Remote Network Access WAN device count per remote location.

- Example 1 if the remote site is dedicated to a single agency the agency located at this site will be billed 100 % of the local loop charge.
- Example 2 if multiple agencies share or are co-located in a remote site the local loop charge will be divided by the number of Remote Network Access WAN Devices at the remote location. Example: if there were 10 Remote Network Access WAN Devices at that location and agency A is responsible for 2 of the 10 Remote Network WAN Access Devices they will be billed for 2/10ths or 20% of the local loop charge.

Bandwidth is shared among the co-located agencies.

## **Agency(s) Moving Into Co-located sites**

When an agency moves into a co-located site, the split of the WAN circuit pass-through will be recalculated using the method described above for the next billing cycle.

## **Agency(s) Moving Out of Co-located sites**

When an agency moves out of a co-located site, the circuit split of the WAN circuit pass-through will be recalculated using the method described above for the next billing cycle.

## **WAN Circuit Upgrades**

WAN circuit upgrades that are necessary to provide adequate network performance will result in the co-located agencies split of the WAN circuit pass-through to be recalculated using the method described above for the next billing cycle.

Specific agency requests for WAN circuit upgrades to accommodate increased bandwidth demands due to new or expanding network usage are charged directly to the requesting agency for the remainder of the biennium. If the requesting agency coordinates a reallocation of the upgrade cost with other co-located agencies, ITSD will accommodate the redistribution of the upgrade costs to multiple agencies as described above.

**WAN Circuit Downgrades**

WAN circuit downgrades (agreed to by all co-located agencies) will result in the agencies at co-located sites split of the WAN circuit pass-through to be recalculated using the method described above for the next billing cycle.

**New Circuit Installations**

When multiple agencies move into a new site the installation fees are divided equally and charged to co-located agencies. The WAN circuit pass-through will be calculated using the method described above for the next billing cycle.

**Direct fiber, copper or wireless connections**

Agency offices that are served by extensions of a WAN circuit via a direct fiber, copper or wireless connection to an alternate building are considered a co-located agency in the primary location.

**Infrastructure Builds**

New network infrastructure extensions that require one-time installation costs are charged as a pass-through to the affected agency(s) based upon written approval from the agency.

**Notification of WAN circuit changes**

SITSD will notify all co-located agencies via email prior to a change to a WAN circuit serving their location.